

## Helpful Checklist for UIL Poetry Documentation Requirements

*Competitors must choose contest material that meets the criteria established in the Category Restrictions, Guidelines and Descriptions. Read the UIL contest rules in the UIL Prose and Poetry Handbook and the UIL website for assistance concerning acceptable and unacceptable documentation.*

- Have I completed the UIL Poetry A Documentation Form, including my coach's signature and mine, and made copies for the contest director and each of my judges?
- Am I certain that my Category A selections are not plays, screenplays or song lyrics published only as music? (*Category A allows song lyrics published only as music to be used but ONLY as transitions, if I state so in my introduction, NOT as a selection in my program.*)
- For Category A, have I included *no more than 6* poems?
- Do I have proof that my Category A poem(s) are published in hard copy? (*Show this proof to the contest director.*)
- If my Category A selection(s) is/are drawn from a literary collection (anthology), have I taken extra steps to prove my selection is included in this anthology? (*Show this proof to the contest director.*)
  - √ Have I photocopied the title page and the table of contents?
  - √ Have I photocopied the first page of the selection, with the page number matching the page number in the table of contents?
- For Category A, if my documentation is taken from an online source, have I evaluated the source for legitimacy? (See "The Internet as a Resource" later in this publication.) Is the URL of the website downloaded and printed in the header/footer of the page(s)?
- Are the poet(s) of my selection(s) for Category A different from the poets I have selected for Category B?
- Do I have the original sources of my Category A for contest? (*optional but strongly encouraged*)
- Have I completed the UIL Poetry B Documentation Form, including my coach's signature and mine, and made copies for the contest director and each of my judges?
- For Category B, is my theme/subject matter different from Category A?
- For Category B, have I included at least two (2) poems?
- For Category B, have I included no more than six (6) selections?
- Are the poets of my selections for Category B different from the poet(s) I have selected for Category A?
- Do I have the original sources of my Category B for contest? (*optional but helpful to have*)

\*All documents used for official documentation must be printed in hard copy. Documentation only on electronic devices such as smart phones or an E-Reader is not acceptable at the contest site.